

Chesapeake Stormwater Network
Ellicott City, MD

Paid Internship Opportunity
Chesapeake Stormwater Network

The Chesapeake Stormwater Network is now accepting applications for a communications internship during Summer 2021.

Join the Network and play a pivotal role in advancing sustainable stormwater management, green infrastructure, and urban watershed restoration practices in the Chesapeake Bay through training, research and technical assistance.

Time Commitment (*approximate*): This is a temporary, part-time position. The candidate is expected to work approximately 30 hours per week for a 12-week period, starting in late-May.

Salary & Benefits: \$15.00/hour

During the COVID-19 national health emergency, all interviews for this position will be conducted using remote technologies (Zoom) or via phone. CSN staff are currently on remote-work. The candidate hired for this position will also telework until it is deemed safe to physically return to CSN's office location.

About Us

Located in downtown historic Ellicott City, the Chesapeake Stormwater Network (CSN) is a small, nonprofit organization that works to promote more sustainable stormwater management in the Chesapeake Bay. Among our key roles, we:

- Provide free stormwater training programs, including monthly webcasts and workshops, for professionals throughout the Bay watershed
- Serve as the urban stormwater technical coordinator for the Chesapeake Bay Program
- Manage an interactive network of more than 11,000 stormwater professionals to align and integrate their efforts to solve stormwater problem across the Bay

Learn more about us at our website: <http://www.chesapeakestormwater.net/>

Internship Responsibilities

As a member of the CSN team, the Stormwater Communications Intern will support outreach, training and communication to CSN's 11,000 member network of stormwater professionals. The Communications Intern will work with subject matter experts to create, maintain and market consistent, high-quality content for the CSN's website that supports more sustainable stormwater management across the Chesapeake Bay Watershed. The successful applicant will also:

- Work with the Stormwater Coordinator to develop fact sheets on critical watershed restoration topics including stream restoration, climate resiliency, and green infrastructure practices.
- Produce entertaining and informative monthly newsletter content for CSN's network members. This may include writing original content with the support of subject matter experts, or identifying journal articles, events, and resources from partners to feature.
- Research alternative and virtual training platforms to complement CSN's existing annual webinar series and monthly newsletters.
- Help plan and facilitate two regional workshops with key restoration partners (workshops may be virtual or in-person pending COVID-19 guidance at the time of the planned events).
- Provide website design and social media support.
- Pending the selected candidate's career and professional development goals, other responsibilities may be assigned.

Key Skills

A successful candidate:

- Must be a college-level student entering their junior or senior year of undergraduate study. Students entering the summer immediately following their graduation are also encouraged to apply.
- Completed course work and/or relevant prior professional experience in communications, biology, environmental studies, stormwater management or a related field. Has a record of academic achievement in chosen field of study.
- Possesses solid verbal and written communication skills, with a strong interest in writing for a variety of formats, including newsletters, blogs and fact sheets.
- Has the ability to perform background interviews, research, and analysis, to ensure that communication products are complete and technically accurate.
- Is proficient in Microsoft Word, Excel, and PowerPoint. Experience with graphic design software, audio editing software, or web design is a plus.
- Is self-motivated, highly organized, and can prioritize multiple tasks while working remotely under the guidance and supervision of professional staff.
- Possesses some knowledge of urban runoff and stormwater management practices, and has a strong interest in environmental protection and watershed restoration.

If you meet most of these qualifications, we encourage you to apply:

How to Apply

Applications should include a cover letter, resume, and writing sample. Application materials are due by March 22, 2021. Interviews will begin in March for qualified applicants with complete applications.

If you are interested in joining our team, please e-mail your resume, cover letter and writing sample to David Wood (Wood.CSN@outlook.com) by March 22nd. Please indicate “CSN Internship” in the subject line.

The Chesapeake Stormwater Network believes that diversity and inclusion are essential to achieving equitable and sustainable stormwater management. We are committed to building a diverse team that elevates different perspectives and fosters open communication. The Chesapeake Stormwater Network is an equal opportunity employer and will not discriminate against any employee or applicant because of race, color, age, gender, sexual orientation, physical or mental disability, religion, ancestry or national origin. We encourage applicants of all backgrounds to apply.